

Meeting:	Advisory Panel Meeting (Session 1)
Date:	26th August 2021
Start Time – End Time:	2pm – 4pm
Facilitator: Hannah Douthwaite-Teasdale	Note Taker – Anne Marie Neil

In attendance:

Hannah Douthwaite-Teasdale	Community Action Lanarkshire
Clare Weir	North Lanarkshire Council
Lorna Mason	North Lanarkshire Council
Gordon Muir	Rural Development Trust
Wiebke McGhee	North Lanarkshire Council
Mike Batley	Green Action Trust
Judith Bremner	Voluntary Action North Lanarkshire
Rosie Wylie	Historic Environment Scotland
Catherine Mills	University of Stirling

Apologies:

Laura Mcorrie, North Lanarkshire council

1. Introductions

Hannah opened the meeting and welcomed everyone, introductions were made around the virtual table.

2. Focused Conversation: Project Aims and Outcomes

Hannah delivered a short presentation on the aims and outcomes of the North Lanarkshire Heritage Project which is funded for 3 years (2020 – 2023) over 5 local communities (Caldercruix, Greengairs, Harthill, Plains and Upperton). (See appendix for full aims and outcomes)

Below is a summary of the collective responses noted from group discussions based on three questions on the project aims and outcomes.

Q1 - “What words stand out within the aims and objectives of the project at the moment”.

- Who are our communities?
 - How do we engage
 - How do we get them involved?
 - Increase and maximise reach as much as possible
 - Bringing communities together
- Connecting with communities and finding out what they want to learn about their heritage. Including people new to the areas that may not have a connection with the historic heritage but to where they are now, agriculture, forestry.
- Community priorities - how will they be taken forward
- What does rural mean?
- People coming with their own ideas and engaging and to help people to find the information

- Involve people/communities not normally involved such as young people, ethnic minority groups
- How to engage with people that don't want to get involved - (for example the University of Stirling Landscape Legacies of Coal Mining used an app)
- Focus on built environment, local landscape, customs and traditions, tangible heritage
- Improve wellbeing, increase happiness and satisfaction
- Evaluate and monitor using baseline information
- Preferences to meetings given the last 18 months - Are community getting a say in how meetings will be run
- Increase skills and volunteering opportunities
- Drive forward large projects for potential Heritage Lottery funding in the future for small pots of funding
- How will the project be co-ordinated – how do we bring it all together
- Contingency planning
 - (Covid) can-do activities outdoors
 - Lack of volunteers
- Sustainability and impact

Q2 “What elements do you feel are most exciting in these early days of the project”

- Five communities are linked by landscape, so much you can do with this, ecology, biodiversity, rail networks etc, central landscape
- “Upperton” – one of the most challenging communities, gives the community optimism for the future
- Joined up approach, working together across the area, ripple effect of the wider area for learning and for other orgs/partners to come on board.

Q3 “What other elements do we need to consider in aims and outputs that we need to raise awareness/profile?”

- Impact - act as springboard for communities
- How the work will be sustained for the period of the project, put in place systems structures to leave legacy embedded in the projects
- Contingency –if we end up in another lockdown or if community do not come forward
- What guidance and support will the communities have, will they be able to visit other projects such as Cumbernauld Living Landscape to see how projects can last over generations.
- Empower local communities on what their priorities are, how projects are managed and delivered, work collaboratively.

3. Feedback on documents provided in advance of meeting

The following actions should be addressed:

	Responsible	Action
All minutes and presentations relating to this project will be shared as widely as possible with council, stakeholder, and partners to be accessed as widely as possible with communities.	Hannah	Ongoing. Minutes/documents will be uploaded to website
Timeline not easily found in document	Hannah	Timeline in the North Lanarkshire Rural Communities Programme (pg. 14) already with attendees
Full project Gantt chart can be sent to attendees.	Hannah	Rosie requested a copy of the project Gantt chart
Finance document – Expenditure doesn't show months.	Hannah	This will be amended to show months (runs as per calendar year) and sent to attendees.
Opportunity to visit the five communities	Hannah	Looking to have community visits arranged this side of Christmas.
How the work will be sustained for the period of the project, put in place systems and structures to leave legacy embedded in the projects.	Hannah	Look at document and make these points more visible.

4. Consensus Workshop: “What makes a great heritage plan?”

A session facilitated by Hannah using Miro (an online whiteboard) followed where attendees participated in activities to list “What elements make a great heritage plan”. A copy of the Miro Board can be found in the appendix.

The following actions should be noted:

	Responsible	Action
The above activity will also be completed with the Heritage Forum.	Hannah	TBC
Attendee suggested that Post it Note colours be changed to the same colour within each category on the Miro board.	Hannah	Formalised word.doc circulated for clarity on groups
The above exercise will be continued at the next meeting as time ran out or approved as members now have details to review and comment on	Hannah	Notes circulated. Next meeting date TBC

5. Next Steps

Contact Hannah if there are any questions or comments on either this meeting or any of the documents previously sent out.

6. Next Meeting Date

Attendees were asked to report back to Hannah their availability w/c 8th November 2021. Catherine disclosed that she is unavailable on Tues/Wed/Thurs from Sept due to teaching with Mon/Fri her preferred days for meeting.

7. Any other business

There was no other business discussed. Hannah closed the meeting and thanked everyone for their time.

Appendix

Project aims and outputs

Aim 1:

To survey the communities, built and natural heritage assets and develop a heritage plan for each area which reflects existing community and regional plans.

Outcomes:

A wide range of people will engage in heritage.

Heritage plans will be easily available and will be owned by each community.

Each of the 5 communities will be more engaged in their local heritage and inspired to keep learning.

Aim 2:

To engage a wide range of audiences in exploring the heritage of five rural communities; Caldercruix, Greengairs, Harthill, Plains and Upperton.

To proactively involve members of the community from Heritage Fund priority groups (LGBT, ethnic minorities, disabled people, young people and people from lower socio-economic backgrounds).

Outcomes:

A wider range of people will take the lead in heritage projects and develop new skills; including a broader range of ages, ethnicities and social backgrounds, more disabled people, or groups who have never engaged with their heritage before.

Through a number of events and activities, people will establish new friendships and networks.

Delivery of a number of activities in each community that improve audience development and engagement.

Projects will improve wellbeing, focusing on areas including: Increased happiness, greater satisfaction, reduced levels of anxiety and a feeling of worth. Providing elements that increase physical activity, developing human connections and confidence.

Groups and individuals are able to participate fully in all activities.

Activities will foster the development of new skills by working alongside heritage professionals and visiting other heritage projects and community heritage conferences.

More people will have the knowledge, tools and confidence to continue exploring, enjoying and respecting their local heritage.

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People will share and learn about their local heritage.

More people will volunteer for the first time and consider continuing their volunteering into the future.

Aim 3:

To work with various partners and stakeholders by building on existing community partnerships to collaboratively develop and deliver project activities which explore, share and celebrate the heritage of each area.

Outcomes:

Support networks from the communities to local council and charitable heritage organisations will be created, developing links to ensure sustainability for future projects. Members feel invested in local plans.

Information will be available digitally and using social media and our website to share stories and celebrate achievements. Engagement will be recorded.

Aim 4:

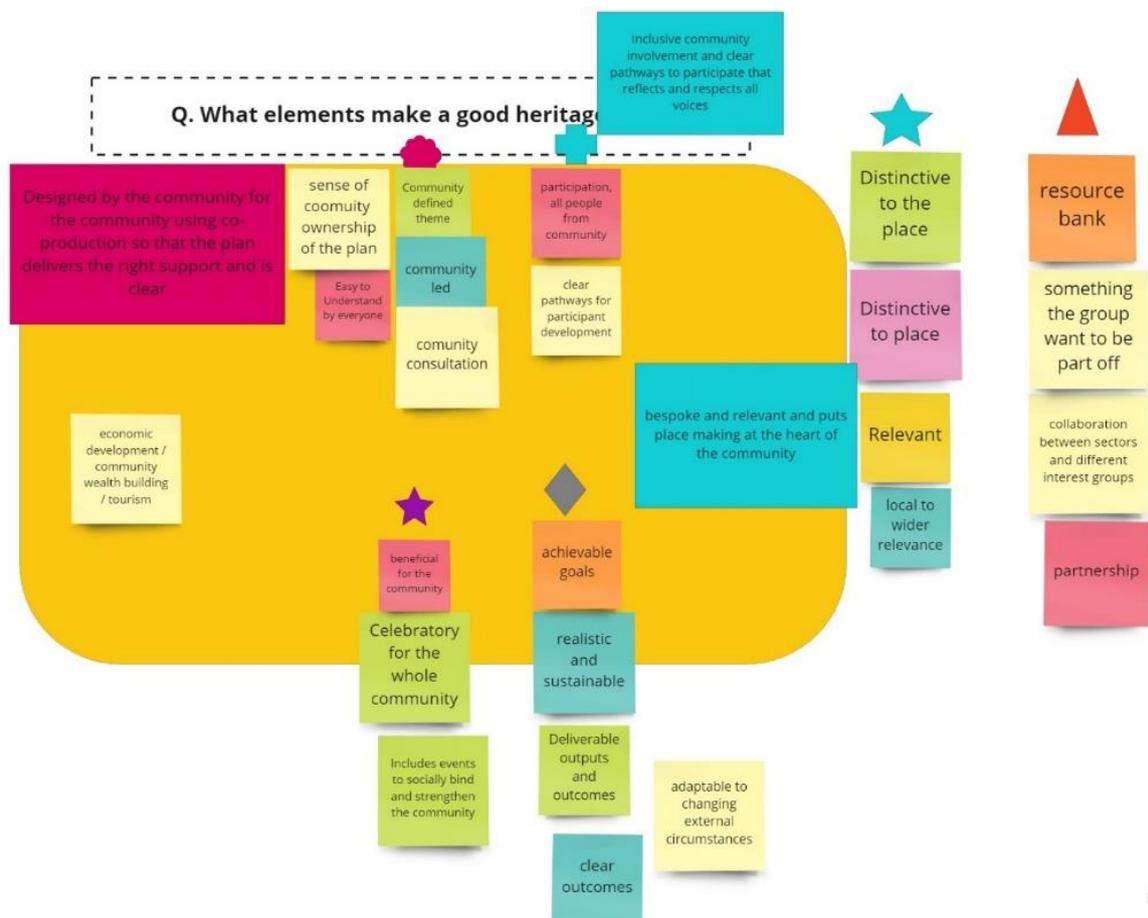
Pilot a small community grants scheme with a heritage focus, providing support and assistance to lower capacity groups, and ensuring a straightforward, transparent and equitable application and decision process.

Outcomes:

Communities will have a better understanding of how to access funding and deliver projects by engaging with the third party grants fund, delivering a number of projects.

Communities will feel they have the confidence, skills and connections to make further change happen in the future in a sustainable way.

Miro Board exercise



Pink Cloud group

Designed by the community, for the community using co-production so that the plan delivers the right support and is clear.

Post its within this group:

- Sense of community ownership of the plan
- Easy to understand by everyone
- Community defined theme
- Community led
- Community consultation

Blue cross group

Inclusive community involvement and clear pathways to participate that reflects and respects all voices.

Post its within this group:

- Participation, all people from community.
- Clear pathways for participant development.

Blue star group

Bespoke, relevant and puts place making at the heart of the community.

Post its within this group:

- Distinctive to place (x2)
- Relevant
- Local to wider relevance

Red triangle group

Answer pending

Post its within the group:

- Resource bank
- Something the group wants to be part of
- Collaboration between sectors and different interest groups
- Partnerships

Purple star group

Answer pending

Post its within the group:

- Beneficial for the community

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Celebratory for the whole community

Includes events to socially bind and strengthen the community

Grey diamond group

Answer pending

Post its within the group:

Achievable goals

Realistic and sustainable

Deliverable outputs and outcomes

Clear outcomes

Adaptable to changing external circumstances

Card on its own, no group

Answer pending

Post it within the group:

Economic development/community wealth building/tourism